

Report to:	EDUCATION ATTAINMENT IMPROVEMENT BOARD
Date:	12 January 2021
Reporting Officer:	Catherine Moseley - Head of Access Services
Subject:	SCHOOL ADMISSION ARRANGEMENTS AND SCHOOL PLACE PLANNING
Report Summary:	<p>The report sets out the proposed admission arrangements for Tameside community, and voluntary controlled schools for admission in September 2022. There has been no change to these from September 2021. The report highlights changes proposed by the Department for Education to the School Admissions Code. Information is provided on the impact of Coronavirus on admission arrangements in some voluntary aided schools for September 2021. The latest information on school place planning is presented, which concludes that, whilst there are currently sufficient places to meet expected demand, the school place planning process must continue to be dynamic, particularly in view of significant housing development predicted within the borough and the impact this may have on demand and travel to learn patterns.</p>
Recommendations:	It is recommended that the Board note the contents of the report
Corporate Plan:	The proposals contained within this report will support the delivery of the Community Strategy, through the delivery of sufficient and suitable places to meet anticipated increased demand in 2022/23.
Policy Implications:	The admission arrangements for 2022/23 academic year for all voluntary controlled and community schools are the same as for 2021/22 as determined in February 2020 by Executive Cabinet.
Financial Implications: (Authorised by the statutory Section 151 Officer & Chief Finance Officer)	<p>The place planning within the borough will present financial challenge for schools as the pupil population starts to drop as the authority and schools are funded on a per-pupil basis.</p> <p>Schools should consider the impact as part of a 3 year budget plan. Place planning is kept under review and close working between the admission team and finance will be necessary to ensure schools are supported effectively, where they are likely to see a drop in future funding.</p> <p>Where additional capacity is needed in a school, specific arrangements are made. Schools will receive DSG funding to support the costs incurred in the first year. This is to address the lagged funding arrangements in the National Funding Formula.</p>
Legal Implications: (Authorised by the Borough Solicitor)	<p>The statutory requirements for school admissions are set out in the School Admission Code 2014. This sets out the mandatory requirements, with which the council as an admission authority must comply.</p> <p>These requirements include compliance with:</p> <ul style="list-style-type: none"> • The Equality Act 2010 • Human Rights Act 1998 • School Standards and Framework Act 1998

- Education Act 1996
- The Schools Admissions Regulations (various) 2014
- The school Information(England) Regulations 2008

Compliance with the requirements should ensure clarity for those accessing the arrangements and ensure that the Council has a compliant process and retains the control of the admissions scheme, so as to avoid intervention of the Secretary of State.

Risk Management:

Failure to determine admission arrangements and a coordinated admissions scheme by 15 March 2021 could result in the Secretary of State imposing admissions arrangements on the Council and lead to the displacement of children from community high schools.

Access to Information:

NON-CONFIDENTIAL

This report does not contain information which warrants its consideration in the absence of the Press or members of the public.

Background Information:

The background papers relating to this report can be inspected by contacting Catherine Moseley, Head of Access Services



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1. BACKGROUND

- 1.1 All admission authorities are required to consult on their coordinated admission scheme and on changes to admission arrangements. Where no changes are proposed to the coordinated admissions scheme or admission arrangements, there is no requirement to consult. Admission authorities must ensure that their determined admission arrangements comply with the mandatory requirements of the School Admissions Code 2014.
- 1.2 Admission authorities must consult once every seven years, as a minimum.
- 1.3 The Department for Education has recently consulted on proposed changes to the School Admissions Code. The consultation introduced a dedicated section in the Code, setting out a clear process for managing in-year admissions, including:
- Introducing timescales for different stages of the application and decision making process.
 - Requiring local authorities and admission authorities to provide information on their websites as to how in-year applications can be made and how they will be dealt with, including providing a suitable application form for parents to complete when applying for a place.
 - Requiring admission authorities to provide the local authority with details of the number of places available, when requested, to enable the local authority to assist parents to identify schools with available places.
 - Clarifying that parents must not be refused the opportunity to make an application, must be informed of the outcome of their application in writing, including if applicable, the reason for refusal, and must be given information about the right to appeal.
- 1.4 The section in the Code describing Fair Access Protocols has also been clarified, in order to improve their effectiveness by:
- Making clear the purpose of Fair Access Protocols, what they should be used for and setting out a clear process as to how they should operate.
 - Introducing timescales as to when placement decisions need to be made by.
 - Extending the specific categories of children who may be admitted via the Fair Access Protocol to include children on a Child in Need/Child Protection Plan and children in refuge and those in safe accommodation.
 - Clarifying the provisions relating to the use of Fair Access Protocols for children with challenging behaviour, including setting out what is meant by challenging behaviour in that context.
- 1.5 It was also proposed to make the following changes to support children who have been adopted from care outside of England, service children and children of crown servants:
- Amend all references to previously looked after children in the Code to include children who appear (to the admission authority) to have been in state care outside of England and have ceased to be in care as a result of being adopted, as well as children who were adopted (or subject to child arrangement orders or special guardianship orders) immediately following having been looked after in England.
 - Require admission authorities to use the address at which a service child or child of a crown servant will reside, when the parents have provided evidence of the intended address or a Unit or quartering address when considering applications, in advance of the family moving into the area.
- 1.6 A new School Admissions Code is expected early in 2020.

2. **ADMISSION ARRANGEMENTS IN COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS**

- 2.1 For entry to community or voluntary controlled primary, junior and secondary schools in September 2022, no changes were planned. Therefore, consultation was not necessary. The last time that the admission arrangements were consulted upon was in Autumn term 2019 for entry in September 2021.
- 2.2 Admission arrangements must be determined by 28 February and must be published by 15 March. Following determination of the admission arrangements, objections to those arrangements must be made to the Schools Adjudicator by 15 May.
- 2.3 The proposed admission arrangements for entry in September 2022 for community or voluntary controlled primary, junior and secondary schools are set out in **Appendix 1**.

3. **IMPACT OF CORONAVIRUS ON ADMISSION ARRANGEMENTS FOR SEPTEMBER 2021**

- 3.1 Admission arrangements are consulted upon two years in advance. Admission arrangements for 2021 were determined in the spring term of 2020.
- 3.2 Following determination, the Coronavirus pandemic occurred and there has been an impact for some of our schools on their admission arrangements for September 2021 as a direct result.
- 3.3 During the first lockdown, places of worship were closed but many voluntary aided church schools include oversubscription criteria relating to the number of times a family attended church within a specified timescale.
- 3.4 In order to be fair to parents making an application for a school place in September 2021, all voluntary aided schools in Tameside with oversubscription criteria relating to church attendance had applied to the Office of the School Adjudicator to amend their criteria to reflect the situation. The amended admission arrangements are published on the school and Council's websites.

4. **SCHOOL PLACE PLANNING**

- 4.1 School place planning in the borough is reviewed on an annual basis and forms part of the annual report on admission arrangements that is reported to Executive Cabinet in February. **Appendix 2** sets out the latest information.
- 4.2 All local authorities have a statutory duty to ensure that there are sufficient school places to meet demand in the area. These may be school places available at provision maintained by the local authority, academies, or other non-maintained schools. In order to carry out this statutory duty, Councils need to carry out school place planning and forecasting.
- 4.3 Planning for fluctuations in demand for school places is an important function, which needs to be carried out at a local level, and will differ depending on the phase of learning, for example, pupils will travel further to secondary schools than primary schools. The compact geography of the borough and the mix of types of school eg single sex means that place planning happens at a level higher than wards or towns.
- 4.4 School place planning is a complex process, which takes into account a range of factors, including the number of births in the borough, in year movement and cohort survival rates, as well as parental preference and planned housing development. With rapid shifts in economic conditions for families and changing patterns of migration, planning for basic need for school

places requires a proactive approach to best respond to both short and medium-term demand for places.

- 4.5 By being proactive and working in partnership with all our schools over a number of years, the Council has been able to meet the demand for places in spite of significant variations in pupil numbers.
- 4.6 Whilst there are currently sufficient places to meet expected demand, the school place planning process must continue to be dynamic, particularly in view of significant housing development that is predicted within the borough, and the impact this will have on demand and travel to learn patterns.

5 RECOMMENDATION

- 5.1 As set out at the front of the report.

ADMISSION ARRANGEMENTS FOR TAMESIDE COMMUNITY AND VOLUNTARY CONTROLLED PRIMARY SCHOOLS 2022/23 ACADEMIC YEAR

1 INTRODUCTION

- 1.1 These arrangements apply to the admission of children to Tameside community and voluntary controlled primary schools in the normal admissions round for the academic year 2022/23. Tameside will operate an equal preference scheme. These arrangements do not apply to those being admitted for nursery provision, including nursery provision delivered in a co-located children's centre;
- 1.2 Children in Tameside are eligible for a Reception place from the beginning of the school year in which they become 5 years old. However, they do not become of compulsory school until the start of the term after their fifth birthday. Parents may, therefore, request that their school place be deferred until later in the school year and, if they do this, the place will be held for the child. However, they cannot defer entry beyond the beginning of the term after the child's fifth birthday. Parents of summer born children can request that their child is placed outside their age range, if they feel that their child will not be ready for school. Parents can also request that their child attends on a part time basis, until the child reaches compulsory school age.
- 1.3 Parents of children who are admitted for nursery provision must apply for a place at the school, if they want their child to transfer to the reception class; attendance at a nursery or co-located children's centre does not guarantee admission to the school.

2 APPLYING FOR A PLACE IN A TAMESIDE COMMUNITY AND VOLUNTARY CONTROLLED PRIMARY SCHOOL SEPTEMBER 2022

- 2.1 If you are a Tameside resident, you must make your application online to Tameside Local Authority, even if you wish your child to attend a school in another Local Authority area. You should put your child's name down at any Tameside primary school by the beginning of **October 2021**.
- 2.2 Tameside primary schools will forward details of all the children who have been registered with them to the Local Authority Admissions Team, who will send out details of how to apply online in November 2021. Details will include where to view Starting Out, and a letter explaining how to make your application. You should use your application to apply for any primary school, whether this is in Tameside or in another Local Authority area. Application details may also be obtained from the School Admissions Section at Tameside MBC. Starting Out will be available on Tameside's website. NB: Each school application should be discussed with all parents and carers of the child, and only one application may be submitted for each child.
- 2.3 The local authority may verify information you provide on your application, which could involve contacting other departments of the local authority. In instances where the information provided is different from that held by them, they may use the information on the application to investigate further. If false or misleading information is given, Tameside local authority has the right to withdraw the offer of a school place.
- 2.4 If you are not a Tameside resident, you must make your application to the Local Authority where you live, even if you wish your child to attend a Tameside school. Applications must be returned in accordance with your own local authority's specific instructions and not to Tameside.

3 THE PROCESS

- 3.1 The application will invite parents to indicate a preference for up to 6 schools, and then to rank the schools in order of preference. Parents will also be able to give reasons for each preference.
- 3.2 Online applications must be submitted by the closing date of **15 January 2022**, with any supporting information/evidence, if appropriate.
- 3.3 The Council will follow the timetable set out in the coordinated admissions scheme. Late applications will be dealt with as late and ranked after all applications received by the deadline.
- 3.4 Changes to preferences, ranking order, or pupil details, will not be allowed after the closing date of **15 January 2022**, except in exceptional circumstances, for example, if the family has recently moved address. Evidence must be provided to support the request. An intention to change address cannot be considered by the local authority until the move has actually taken place and proof is available, or parents may provide a solicitor's letter confirming an exchange of contracts on a property, or a tenancy agreement and proof of disposal of current property. No changes can be considered even where there are exceptional circumstances, once information has been exchanged with other admission bodies because the allocations process has commenced. In the case of primary schools, this cut-off date is the **4 February 2022**.
- 3.5 Notification of offers of a single school place will be sent out to parents on **18 April 2022**. These notifications will also inform parents of their right of appeal, and who to contact, if an application has not been successful.
- 3.6 Parents will not receive multiple offers.

4 PUBLISHED ADMISSION NUMBERS FOR TAMESIDE COMMUNITY AND VOLUNTARY CONTROLLED PRIMARY SCHOOLS

- 4.1 A list of all Tameside community and voluntary controlled primary schools, with their respective Published Admission Numbers, can be found here:
<http://www.tameside.gov.uk/schools/admissions/2022>
- 4.2 Where applications for admission to any school exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.

5 CRITERIA FOR ALLOCATING PLACES TO OVERSUBSCRIBED SCHOOLS

- 5.1 Children with an Education Health and Care Plan, where the school is named, will be allocated places before the oversubscription criteria are applied. The criteria for oversubscription for community and voluntary controlled primary schools are:

1. Looked after Children or children who have previously been looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989)

2. Children and families with exceptional medical or social needs

Written evidence must be provided by a suitably qualified professional – e.g. a GP or consultant for medical needs, or a social worker for social needs. The information must confirm the exceptional medical or social need and demonstrate how the specified school is the only school that can meet the defined needs of the child. A panel of officers from Tameside MBC will make a decision as to whether to admit a child under this criterion, using the evidence provided. Parents/carers are responsible for providing all information in support of an application by the closing date. Officers of the Council will not ask for additional information. All information provided will be treated in the strictest confidence.

3. Sibling

This will apply where there are brothers or sisters attending the school or the linked junior school as at the closing date for applications, who will still be attending at the time of admission, i.e. in the September when a pupil is admitted to Reception. Preference will be given to pupils living nearest to the school.

The sibling criterion includes; natural sisters/brothers; half sisters/brothers; step sisters/brothers; adopted sisters/brothers; sisters/brothers of fostered children; children of the parent/carer's partner, and in each case living at the same address. This allows for the admittance of children whose siblings will still be attending the preferred school.

4. All other applications on distance

Preference will be given to pupils living nearest to the school taking into account ease of access to and distance from alternative schools.

Ease of access will be considered when parents provide details of particular reasons that mean their child could reach their nearest school but will have a disproportionately long journey to another school if denied admission to their nearest school. Details must be provided in with the application.

Distance will be measured as a straight line from the child's home address, using the address point assigned by the National Land and Property Gazetteer, to the main gate to the school property. Measurements will be made using the Local Authority's school admissions data mapping software, which uses a Geographical Information System based on Ordnance Survey.

- 5.2 Where oversubscription occurs in applying either criteria 1, 2 or 3, priority will be given to those pupils living nearest the school, measured as a straight line (as above).
- 5.3 The address from which distance will be measured will be the permanent residential address, as at the closing date for applications, of the parent with whom the child is normally resident. Where a child lives with parents with shared responsibility, each for part of a week, the home address is the address from which the child travels to school for the majority of school days per week.
- 5.4 In the event of distances being the same for 2 or more applications where this distance would be the last place/s to be allocated, the place will be allocated to the pupil that is nearer using walking distance as measured using the local authority's school admissions data mapping software.
- 5.5 An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is as an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

- 5.6 In cases where twins, triplets, or other multiple birth siblings are split when allocations take place, they will be allocated a place over the Published Admission Number and will remain excepted pupils for the time they are in an infant class or until the class numbers fall back to the current infant class size limit.

6 SUMMER BORN CHILDREN

- 6.1 In September 2020, the Government updated the non-statutory guidance to help admission authorities deal with parental requests for summer born children to be admitted out of their normal age group.
- 6.2 School admission authorities are required to provide for the admission of all children in the September following their fourth birthday, but flexibilities exist for children whose parents do not feel they are ready to begin school before they reach compulsory school age.
- 6.3 Where a parent requests their child is admitted out of their normal age group, the school admission authority is responsible for making the decision on which year group a child should be admitted to. They are required to make a decision on the basis of the circumstances of the case and in the best interests of the child concerned.
- 6.4 There is no statutory barrier to children being admitted outside their normal age group, but parents do not have the right to insist that their child is admitted to a particular age group.
- 6.5 A parent who chooses not to send their summer born child to school until they have reached compulsory school age may request that their child is admitted outside their normal age group - to Reception rather than Year 1.
- 6.6 Parents should submit reasons for requesting admission for their child outside of the normal age range together with their application. The online application provides space to do this and you should also submit views of medical professionals as necessary. A decision will be made taking account of parents' wishes, information about the child's academic, social and emotional development; and whether they have previously been educated outside their normal age group. Each request will be treated on an individual basis having regard to the views of an educational professional who will be involved in educating the child.
- 6.7 Each request, and the evidence provided, will be considered by a panel of officers from Tameside MBC, who will make a decision on the parental request, using the evidence provided. Parents/carers are responsible for providing all information in support of an application by the closing date. Officers of the Council will not ask for additional information. All information provided will be treated in the strictest confidence.

7. ADMISSION OF CHILDREN OF UK SERVICE PERSONNEL

- 7.1 The Council acknowledges that service families are subject to movement within the UK and from abroad. Although the Council is not able to reserve places for blocks of pupils we will consider requests, if accompanied by an official MOD letter declaring a relocation date and a Unit postal address or quartering area address. For in year admissions, places will be allocated, subject to a place being available in the relevant year group, prior to moving. If we are unable to allocate a place at that time, parents will be offered the right to appeal.

8 IN YEAR TRANSFERS

- 8.1 Parents wishing to apply for an in year transfer to a school in Tameside should apply using the School Transfer Request Form. The School Transfer Request Form can be obtained

from the Headteacher of the school the child currently attends, if in Tameside, or it can be downloaded from the Tameside Council website: www.tameside.gov.uk/admissions.

- 8.2 Forms should be fully completed and submitted with any additional/supplementary documentation/evidence to the School Admissions Team to enable their application to be considered as quickly as possible.
- 8.3 If you want to transfer your child to a school in Tameside, you must apply through Tameside Council even if you live in another area. If you want to apply for a school in another area, you will need to contact that area for further details of what you need to do.
- 8.4 If a place is available in the requested year group, parents will normally be offered that place but there are some exceptions (see Fair Access Protocol section).
- 8.5 Parents will receive an offer of a school place through Tameside Council and this can take up to 20 school days.

9 IN YEAR FAIR ACCESS PROTOCOL

- 9.1 All local authorities have a Fair Access Protocol for in year transfers that ensures the speedy admission of pupils who may experience difficulty in being allocated a school place, for example, if they have been out of school for a long period of time. With specific short-term exceptions, all schools in Tameside are participants in the protocol, which may result in schools admitting pupils over their published admission number. Full details of the In Year Fair Access Protocol can be found on the Council's website <http://www.tameside.gov.uk/schools/primarytransfers>

10 WAITING LISTS

- 10.1 If any school is oversubscribed the Council will maintain a waiting list. The waiting list will operate until the end of the relevant school year. Parents who have expressed the school as a preference and have not been offered a place at the school, or at a higher preference school, will automatically be placed on the waiting list. All pupils on the waiting list will be ranked according to the oversubscription criteria. When a place becomes available, children who have been referred under the local authority's Fair Access protocol, or who are the subject of a direction by the Local Authority to admit, will be given precedence over any other children on the waiting list. Then any places will be offered to the highest ranked application received by the date the place becomes available. If new or late applications have a higher priority under the oversubscription criteria, they will be ranked higher than those who have been on the list for some time. If the circumstances of children on the waiting list change (eg they move house), they should inform the Council immediately and provide appropriate supporting evidence.
- 10.2 A place from the waiting list will only be held for two school days. Tameside Council will use the information provided on the original application to contact parents. It is the responsibility of parents to change their details with the School Admissions Team if they move house or change their phone number. If no response is received from a parent who has been offered a place from the waiting list within the 2 school day limit, it will be offered to the next child on the ranked list and so on until the place is filled.
- 10.3 If a parent is offered a place from the waiting list and rejects it, or does not respond to requests by email or answerphone message to contact the School Admissions Team, they will be removed from that waiting list.

11 APPEALS

- 11.1 Any parent who is refused admission to a preferred school has the right of appeal to an Independent Appeals Panel. For pupils with an Education Health and Care Plan, an appeal can be made to the SEN and Disability Tribunal (details are included in the plan).
- 11.2 Parents, who wish to appeal against the decision of the Local Authority to refuse admission to a preferred school, should do so in writing, setting out clearly why your child should go to that particular school. Information about appeals will be sent out with the allocation letter and can also be found on the School Admissions webpage <http://www.tameside.gov.uk/schools/admissions..>
- 11.3 The Appeals Panel will:
- be independent of the school and the LA;
 - give the appellant, who may be accompanied by a friend or be represented, the opportunity to make oral representation;
- 11.4 The Local Authority will:
- give the appellant at least ten school days notice of the time and place of the hearing;
- 11.5 The clerk will:
- send the appeal papers to the appellant at least five working days before the hearing.
- 11.6 The appeal shall be decided by a simple majority of the votes cast, the chair of the Panel having a casting vote.
- 11.7 The decision of the Appeals Panel and the grounds on which it was made shall be communicated by the Clerk in writing to the appellant. That decision shall be binding on all parties. Subject to the above conditions, all matters of procedure shall be determined by the Local Authority.

ADMISSION ARRANGEMENTS FOR TAMESIDE COMMUNITY HIGH SCHOOLS 2022/23 ACADEMIC YEAR

1 INTRODUCTION

- 1.1 These arrangements apply to the admission of children to Tameside community high schools in the normal admissions round for the academic year 2022/23. Tameside will operate an equal preference scheme.

2 APPLYING FOR A PLACE IN A TAMESIDE COMMUNITY HIGH SCHOOL SEPTEMBER 2022

- 2.1 If you are a Tameside resident you must make your application to Tameside Local Authority, even if you wish your child to attend a school in another Local Authority area.
- 2.2 Tameside primary schools will forward details of children eligible to transfer to secondary school in September 2022 to the Local Authority Admissions Team, who will send out details of how to apply in September 2021. The pack will contain details of where to view Moving On and a letter explaining how to make your application. You should use your application to apply for any secondary school, whether this is in Tameside or in another Local Authority area. Application details may also be obtained from the Admissions Section at Tameside MBC. Moving On will be available on Tameside's website. NB: Each school application should be discussed with all parents and carers of the child, and only one application may be submitted for each child.
- 2.3 The Local Authority may verify information you provide on your application, which could involve contacting other departments of the local authority. In instances where the information provided is different from that held by them, they may use the information on this form to investigate further. If false or misleading information is given, Tameside local authority has the right to withdraw the offer of a school place.
- 2.4 If you are not a Tameside resident you must make your application to the Local Authority where you live, even if you wish your child to attend a Tameside school. Application forms must be returned in accordance with your own local authority's specific instructions and not to Tameside.

3 THE PROCESS

- 3.1 The application will invite all parents to indicate a preference for 6 schools, and to rank the schools in order of preference, giving reasons for each preference. In allocating places, Tameside will operate an equal preference scheme.
- 3.2 Your application must be submitted by the closing date of 31 October 2021, with any supporting information / evidence if appropriate.
- 3.3 The council will follow the timetable set out in the coordinated admissions scheme. Late applications will be dealt with as late and ranked after all applications submitted after the deadline.
- 3.4 Changes to preferences, ranking order or pupil details, will not be allowed after the closing date of 31 October 2021 except in exceptional circumstances, for example, if the family has recently moved address. Evidence must be provided to support the request. An intention to change address cannot be considered by the local authority until the move has actually taken place and proof is available, or parents may provide a solicitor's letter confirming an exchange of contracts on a property, or a tenancy agreement and proof of disposal of current

property. No changes can be considered even where there are exceptional circumstances once information has been exchanged with the other admission bodies by the Council, because the allocations process has commenced. In the case of secondary schools this date is the 12 November 2021.

3.5 Notification of offers of a single school place will be sent out to parents on 1st March 2022. These notifications will also inform parents of their right of appeal, and who to contact, if an application has not been successful.

3.6 Parents will not receive multiple offers.

4 PUBLISHED ADMISSION NUMBERS FOR TAMESIDE COMMUNITY HIGH SCHOOLS

4.1 A list of all Tameside community high schools, with their respective Published Admission Numbers, can be found here: <http://www.tameside.gov.uk/schools/admissions/2022>

4.2 Where applications for admission to any school exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.

5 CRITERIA FOR ALLOCATING PLACES TO OVERSUBSCRIBED SCHOOLS

5.1 Children with an Education Health and Care Plans where the school is named in the plan will be allocated places before the oversubscription criteria are applied. The criteria for oversubscription for community secondary schools are:

1. Looked after Children or children who have previously been looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989)

2. Children and families with exceptional medical or social needs

Written evidence must be provided by a suitably qualified professional – e.g. a GP or consultant for medical needs, or a social worker for social needs – the information must confirm the exceptional medical or social need and demonstrate how the specified school is the only school that can meet the defined needs of the child. A panel of officers from Tameside MBC will make a decision as to whether to admit a child under this criterion, using the evidence provided. Parents/carers are responsible for providing all information in support of an application by the closing date, officers of the Council will not ask for additional information. All information provided will be treated in the strictest confidence.

3. Sibling:

This will apply where there are brothers or sisters attending the school as at the closing date for applications, who will still be attending at the time of admission, i.e. in the September when the pupil is admitted to Year 7. Preference will be given to pupils living nearest to the school.

The sibling criterion includes; natural sisters/brothers; half-sisters/brothers; step sisters/brothers; adopted sisters/brothers; sisters/brothers of fostered children; children of the parent/carer's partner, and in each case living at the same address. This allows for the admittance of children whose siblings will still be attending the preferred school. In cases where twins, triplets, other multiple birth siblings, or other siblings whose date of birth falls within the same academic year, are split when allocations take place, siblings will be offered a place at the same school which may not be a preference school named on the common

application form.

4. Children attending the named partner primary school on the closing date for applications. Preference will be given to pupils living nearest to the school.

5. All other applications on distance

Preference will be given to pupils living nearest to the school.

- 5.2 Distance will also be used as a tie-breaker where oversubscription occurs within any of criteria 1 to 4. Preference will be given to pupils living nearest to the school.
- 5.3 Distance will be measured as a straight line from the child's home address, using the address point assigned by the National Land and Property Gazetteer, to the main gate to the school property. Measurements will be made using the local authority's school admissions data mapping software, which uses a Geographical Information System based on Ordnance Survey.
- 5.4 The address from which distance will be measured will be the permanent residential address, as at the closing date for applications, of the parent with whom the child is normally resident. Where a child lives with parents with shared responsibility, each for part of a week, the home address is the address from which the child travels to school for the majority of school days per week.
- 5.5 An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is as an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
- 5.6 In the event of distances being the same for 2 or more applications where this distance would be the last place/s to be allocated, the place will be allocated to the pupil that is nearer using walking distance as measured using the local authority's school admissions data mapping software.

6. ADMISSION OF CHILDREN OF UK SERVICE PERSONNEL

- 6.1 The council acknowledges that service families are subject to movement within the UK and from abroad. Although the council is not able to reserve places for blocks of pupils we will consider requests, if accompanied by an official MOD letter declaring a relocation date and a Unit postal address or quartering area address. For in year admissions places will be allocated, subject to a place being available in the relevant year group, prior to moving. If we are unable to allocate a place at that time, parents will be offered the right to appeal.

7 IN YEAR TRANSFERS

- 7.1 Parents wishing to apply for an in year transfer to a school in Tameside should apply using the School Transfer Request Form. The School Transfer Request Form can be obtained from the Headteacher of the school the child currently attends, if in Tameside or it can be downloaded from the Tameside Council website: www.tameside.gov.uk/admissions.
- 7.2 Forms should be fully completed and submitted with any additional/supplementary documentation/evidence to the School Admissions Team to enable their application to be considered as quickly as possible.
- 7.3 If you want to transfer your child to a school in Tameside, you must apply through Tameside

Council even if you live in another area. If you want to apply for a school in another area, you will need to contact that area for further details of what you need to do.

- 7.4 If a place is available in the requested year group, parents will normally be offered that place but there are some exceptions (see Fair Access Protocol section).
- 7.5 Parents will receive an offer of a school place through Tameside Council and this can take up to 20 school days.

8 IN YEAR FAIR ACCESS PROTOCOL

- 8.1 All Local Authorities have a Fair Access Protocol for in year transfers that ensures the speedy admission of pupils who may experience difficulty in being allocated a school place, for example, if they have been out of school for a long period of time. With specific short term exceptions, all schools in Tameside are participants in the protocol, which may result in schools admitting pupils over their published admission number. Full details of the In Year Fair Access Protocol can be found on the Council's website <http://www.tameside.gov.uk/schools/primarytransfers>

9 WAITING LISTS

- 9.1 If any school is oversubscribed the Council will maintain a waiting list. The waiting list will operate until the end of the relevant school year. Parents who have expressed the school as a preference and have not been offered a place at the school, or at a higher preference school, will automatically be placed on the waiting list. All pupils on the waiting list will be ranked according to the oversubscription criteria. When a place becomes available children who have been referred under the local authority's Fair Access protocol or who is the subject of a direction by the Local Authority to admit will be given precedence over any other children on the waiting list. Then any places will be offered to the highest ranked application received by the date the place becomes available. If new or late applications have a higher priority under the oversubscription criteria, they will be ranked higher than those who have been on the list for some time. If the circumstances of children on the waiting list change (eg they move house) they should inform the Council immediately and provide appropriate supporting evidence.
- 9.2 A place from the waiting list will only be held for two school days. Tameside Council will use the information provided on the original application to contact parents, it is the responsibility of parents to change their details with the School Admissions Team if they move house or change their phone number. If no response is received from a parent who has been offered a place from the waiting list within the 2 school day limit, it will be offered to the next child on the ranked list and so on until the place is filled.
- 9.3 If a parent is offered a place from the waiting list and rejects it or does not respond to requests by email or answerphone message to contact the School Admissions Team, they will be removed from that waiting list.

10 APPEALS

- 10.1 Any parent who is refused admission to a preferred school has the right of appeal to an Independent Appeals Panel. For pupils with an Education Health and Care plan, an appeal can be made to the SEN and Disability Tribunal (details are included in the plan).
- 10.2 Parents, who wish to appeal against the decision of the local authority to refuse admission to a preferred school, should do so in writing, setting out clearly why your child should go to that

particular school. Information about appeals will be sent out with the allocation letter and can also be found on the School Admissions webpage <http://www.tameside.gov.uk/schools/admissions>.

- 10.3 The Appeals Panel will:
- be independent of the school and the LA;
 - give the appellant, who may be accompanied by a friend or be represented, the opportunity to make oral representation;
- 10.4 The Local Authority will:
- give the appellant at least ten school days notice of the time and place of the hearing;
- 10.5 The clerk will:
- send the appeal papers to the appellant at least five working days before the hearing.
- 10.6 The appeal shall be decided by a simple majority of the votes cast, the chair of the Panel having a casting vote.
- 10.7 The decision of the Appeals Panel and the grounds on which it was made shall be communicated by the Clerk in writing to the appellant. That decision shall be binding on all parties. Subject to the above conditions, all matters of procedure shall be determined by the Local Authority.

APPENDIX 2

TAMESIDE SCHOOL PLACE PLANNING ANNUAL REPORT FEBRUARY 2021

1. FUTURE SCHOOL PLACES REQUIREMENTS IN TAMESIDE

Context

- 1.1 All local authorities have a statutory duty to ensure that there are sufficient school places to meet demand in the area. These may be school places available at provision maintained by the Local Authority, academies, or other non-maintained schools. In order to carry out this statutory duty, Councils need to carry out school place planning and forecasting.
- 1.2 Planning for fluctuations in demand for school places is an important function which needs to be carried out at a local level and will differ depending on the phase of learning, for example, pupils will travel further to secondary schools than primary schools. The compact geography of the borough and the mix of types of school eg single sex means that place planning happens at a level higher than wards or towns.
- 1.3 School place planning is a complex process, that takes account a range of factors including the number of births in the borough, in year movement and cohort survival rates as well as parental preference and planned housing development. With rapid shifts in economic conditions for families and changing patterns of migration, planning for basic need for school places requires a proactive approach to best respond to both short and medium-term demand for places.
- 1.4 In 2006, the Council reviewed its secondary school provision under the Building Schools for the Future programme. The review led to some fundamental changes to the secondary school landscape in the borough including closing six schools and opening three including the creation of two new academies and the building of five new mainstream secondary schools.

Strategic Planning

- 1.5 Planning school places is a dynamic process. Tameside Council has taken the view that, in the current situation of rising demand for places, our strategy needs to be refreshed on a regular basis to be responsive to fluid and contemporaneous data. In order to do this, the Council's Executive Cabinet receives recommendations on an annual basis through the annual determination of admission arrangements process. The annual report highlights current issues and potential solutions in advance of the annual consultation on admission arrangements that includes consultation on changes to published admission numbers. By taking this approach, the Council has managed to ensure sufficient places to meet increasing demand over the last 18 years which has seen a 27% rise in birth rates in the borough and a 24% increase in pupils coming into primary schools. The birth rate is now beginning to decrease.

Factors affecting demand

- 1.6 The main factors affecting demand for school places are birth rates, in year movements within and without the borough, travel to learn patterns of pupils into schools in other local authorities, and equally pupils travelling to schools in Tameside from other boroughs, housing developments and availability of social housing and parental preference. Many of these are subject to quite short-term uncertainty and are difficult to plan for on a long-term basis.
- 1.7 In July 2020, the Department for Education published its latest national projections for the number of pupils in schools. The table below gives the headline figures for primary and secondary age children. Similar to the pattern in Tameside, the overall trend is down for

primary age pupils with a 6% decrease in numbers but an increase of 6% for secondary age pupils.

	Actual population in 2020	Projection for 2026
Primary age children	4,647,225	4,341,815
Secondary age children	3,003,233	3,210,078
	Source	DfE national pupil projections 2020

Factors affecting supply

- 1.8 The main factors affecting the supply of school places are the availability of capital funding, land and premises. Expansion of existing schools is affected by the capacity of premises, the size of sites as well as wider considerations of their location. Establishing any new schools requires a longer lead in time through the competition framework. Equally, additional places can be introduced into the system through expansion proposals by governing bodies or admission authorities that increase admission numbers into a school and the establishment of Free Schools that receive approval by central government.

Challenges affecting planning to meet demand

- 1.9 The main issues that can affect the Council's strategic plans are late applications and in-year admissions that complicate planning both at school and at local authority level. Previously well-understood trends are changing and are proving difficult to predict, including short-term tenancies, mobile populations and other changes in the housing market. Patterns of parental preference are also difficult to predict.
- 1.10 As demand increases, there are new challenges. An increase in demand for primary school places mean lower levels of surplus places, which could have helped to meet demand for in year transfers and any surplus places are often not in the right geographical area. At secondary level, the right levels of existing unfilled places need to be protected so that they will be available when they are needed, as primary growth feeds through.

Tameside track record

- 1.11 The Council has been proactive in tackling the issue of rising births over recent years. The Published Admission Number (PAN) has been increased at many primary and secondary schools and overall by almost 18% in primary and 14% in secondary schools as illustrated in the tables below.

Tameside primary school places – total places for reception entry												
09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22
2734	2802	2907	2917	3085	3125	3190	3220	3195	3195	3180	3180	3175

Tameside secondary school places - total places for Year 7 entry												
09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22
2826	2796	2826	2832	2837	2842	2806	2806	2818	3035	3080	3172	3239

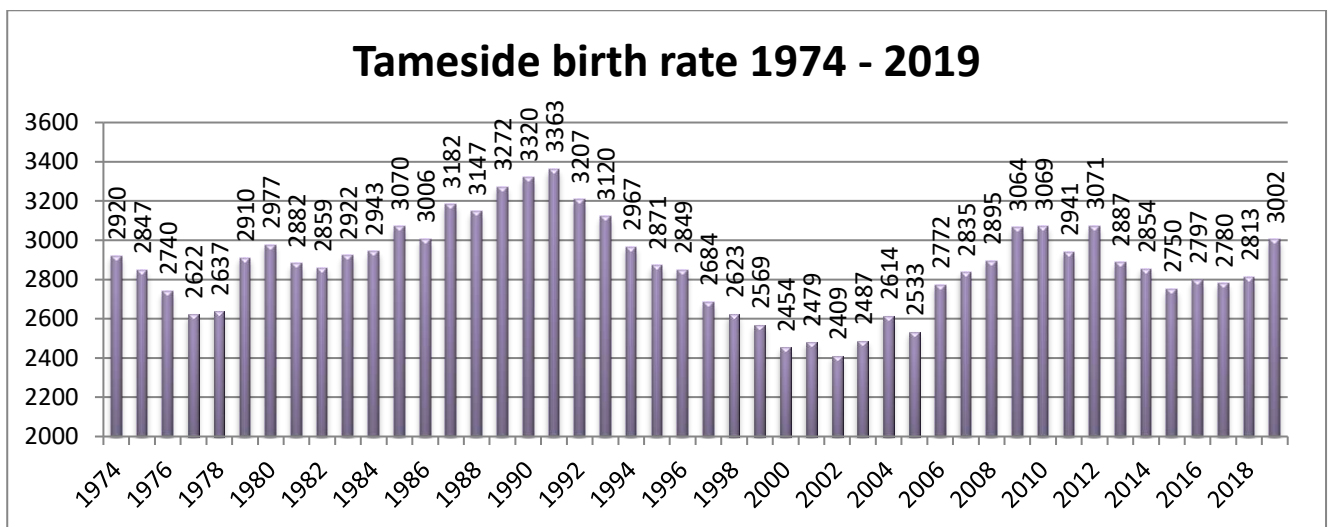
- 1.12 By being proactive, the Council has been able to meet its statutory duty to provide sufficient school places in the face of a 27% increase in birth rate and 24% increase in pupils starting primary schools over the last few years. This has been done whilst also managing to maintain high levels of meeting parental preference and usually, at a higher level than the national average.

Preference allocations on national offer day	2016		2017		2018		2019		2020	
	SECONDARY SCHOOLS									
	T'side	Eng	T'side	Eng	T'side	Eng	T'side	Eng	T'side	Eng
% 1 st preference	87.6%	84.1%	82.2%	83.5%	84.6%	82.1%	83.9%	80.9%	85.6%	82.2%
% any preference	96.9%	96.5%	94.9%	96.1%	96.6%	95.5%	95.8%	94.9%	96.9%	95.6%

	PRIMARY SCHOOLS									
% 1 st preference	88.7%	88.4%	90.9%	90.0%	93.5%	91.0%	91.5%	90.6%	91.5%	90.2%
% any preference	96.8%	96.9%	97.5%	97.7%	98.6%	98.1%	97.8%	98.0%	97.9%	97.8%

2 Current demand

- 2.1 In common with many areas of the country, Tameside experienced a surge in births between 2002 and 2012. The birth rate rose from a low of 2,409 in 2002 to a recent high of 3,071 in 2010, a 27% increase. The birth rate fell by 9% from 2010 to 2018 but there was a significant increase in 2019.
- 2.2 As can be seen from the graph below, over the last 46 years, the birth rate in the borough has followed a distinct cycle which appears to repeat over a 25 year period. The peak of births in the borough was reached in 1991 when 3,363 babies were born. The most recent peak was in 2012 with 3,071 babies born. There followed a relatively stable seven year period. Birth rates form the basis for any school place planning model. Therefore, any new proposals to increase the number of school places need to be a mix of permanent and temporary as these will become surplus in years to come.



- 2.3 A number of factors are used to predict how many year 7 places will be needed in the borough and, to some extent, planning to meet secondary needs is easier as pupils are in primary schools already. These include birth rates, the number of pupils in primary schools, in year pupil movement and planned housing developments. These factors give a range within which demand for school places need to be assessed. For many years, the Council has used an average of Year 6 numbers plus 5% to give an indication of demand; however, this increased to 6% for several years but has now fallen back to 5%.

In year transfers

- 2.4 The School Admissions Team in the Council deal with approximately 3,000 transfer movements every year. Around 2,000 are primary school movements and 1,000 are secondary. This is in common with most areas of the country where house moves are the commonest reason for moving schools. The tables below shows pupil numbers in each year group from 2004 onwards. As can be seen the number of children in Tameside primary schools has increased steadily over the years in line with the increase in the birth rate. Similarly, the overall number of children in secondary schools is increasing steadily as the numbers feed through from primary schools.

January census numbers								
	R	Y1	Y2	Y3	Y4	Y5	Y6	TOTAL
2004/05	2460	2562	2593	2618	2712	2712	2745	18402
2005/06	2397	2472	2550	2591	2615	2706	2718	18049
2006/07	2406	2396	2463	2553	2598	2611	2695	17722
2007/08	2453	2384	2429	2457	2535	2619	2617	17494
2008/09	2586	2463	2400	2427	2470	2536	2617	17499
2009/10	2549	2589	2499	2411	2404	2461	2531	17444
2010/11	2681	2549	2600	2453	2414	2397	2473	17567
2011/12	2760	2690	2574	2581	2467	2420	2369	17861
2012/13	2908	2770	2701	2544	2544	2430	2394	18291
2013/14	2926	2953	2773	2699	2567	2581	2465	18964
2014/15	3104	2929	2931	2761	2692	2597	2580	19594
2015/16	3002	3128	2929	2942	2790	2725	2606	20122
2016/17	3066	3029	3127	2936	2951	2789	2727	20625
2017/18	2998	3089	3009	3118	2917	2926	2779	20836
2018/19	2873	3012	3094	3027	3110	2923	2938	20977
2019/20	2878	2894	2993	3088	3024	3127	2918	20922
					% CHANGE			114%

2.5 The table below shows the percentage change in numbers due to in year transfers from one year to the next in Tameside. This shows that the numbers in each year group remain relatively stable as they progress through the school.

Change in numbers year to year									
	R	Y1	Y2	Y3	Y4	Y5	Y6	Overall R to Y6	Overall % change
2004/05									
2005/06		12	-12	-2	-3	-6	6		
2006/07		-1	-9	3	7	-4	-11		
2007/08		-22	33	-6	-18	21	6		
2008/09		10	16	-2	13	1	-2		
2009/10		3	36	11	-23	-9	-5		
2010/11		0	11	-46	3	-7	12	13	0.53%
2011/12		9	25	-19	14	6	-28	-28	-1.18%
2012/13		10	11	-30	-37	-37	-26	-12	-0.50%
2013/14		45	3	-2	23	37	35	12	0.49%
2014/15		3	-22	-12	-7	30	-1	-6	-0.23%
2015/16		24	0	11	29	33	9	57	2.19%
2016/17		27	-1	7	9	-1	2	46	1.69%
2017/18		23	-20	-9	-19	-25	-10	19	0.68%
2018/19		14	5	18	-8	6	12	30	1.02%
2019/20		21	-19	-6	-3	17	-5	-8	-0.27%

2.6 For secondary schools, the same data is as follows:

January census numbers							
	Y6	Y7	Y8	Y9	Y10	Y11	TOTAL
2004/05	2746	2991	3213	3213	3123	2996	15536
2005/06	2720	2918	2984	3202	3185	3061	15350
2006/07	2695	2858	2915	2983	3177	3159	15092
2007/08	2617	2874	2851	2895	2956	3150	14726
2008/09	2617	2712	2861	2851	2901	2942	14267
2009/10	2531	2714	2705	2829	2830	2876	13954
2010/11	2473	2582	2712	2713	2813	2819	13639
2011/12	2369	2519	2582	2710	2721	2809	13341
2012/13	2394	2438	2504	2581	2697	2683	12903
2013/14	2465	2538	2445	2528	2580	2686	12777
2014/15	2580	2538	2553	2431	2513	2551	12586
2015/16	2606	2677	2552	2548	2429	2475	12681
2016/17	2727	2694	2701	2549	2517	2411	12872
2017/18	2779	2791	2680	2674	2506	2496	13147
2018/19	2938	2870	2778	2648	2646	2474	13416
2019/20	2918	2957	2888	2747	2620	2640	13852
						% CHANGE	85%

Change in numbers year to year							
	Y7	Y8	Y9	Y10	Y11	Overall Year 7-11	Overall % change
2004/05							
2005/06	172	-7	-11	-28	-62		
2006/07	138	-3	-1	-25	-26		
2007/08	179	-7	-20	-27	-27		
2008/09	95	-13	0	6	-14	-49	-1.7%
2009/10	97	-7	-32	-21	-25	-42	-1.5%
2010/11	51	-2	8	-16	-11	-39	-1.4%
2011/12	46	0	-2	8	-4	-65	-2.3%
2012/13	69	-15	-1	-13	-38	-29	-1.1%
2013/14	144	7	24	-1	-11	-28	-1.0%
2014/15	73	15	-14	-15	-29	-31	-1.2%
2015/16	97	14	-5	-2	-38	-44	-1.8%
2016/17	88	24	-3	-31	-18	-27	-1.1%
2017/18	64	-14	-27	-43	-21	-42	-1.7%
2018/19	91	-13	-32	-28	-32	-64	-2.6%
2019/20	19	18	-31	-28	-6	-37	-1.4%

2.7 The data in the tables shows that whilst there might be a large number of transfers in any given year, the overall change in pupil numbers is relatively small. In effect, for primary schools, the number of pupils that start in Reception are then relatively steady whereas in secondary schools, there is a steady decline in numbers as pupils move through the year groups.

Cohort survival rate

2.8 When taken together, all of the above factors give a cohort survival rate. This is the ratio of the relationship of number of pupils from one point in time to another, for example, the birth rate number compared to the number of pupils allocated a place in Reception or the number of pupils in Year 6 in a Tameside school compared to the number of pupils allocated a place in Year 7. In order to effectively plan for changes to school places in secondary schools, which starts two years in advance of entry into Year 7, a cohort survival rate based on year 4 numbers is also calculated. A five year rolling average of this ratio is the method used in Tameside to predict the number of places needed in any particular intake year.

2.9 The cohort survival rate for Year 7 is shown in the table below:

YEAR 7 ACTUALS						
	2015	2016	2017	2018	2019	2020
Total on time applications	2797	2821	2949	3008	3148	3173
Tameside schools 1st preferences inc SEN	2618	2605	2739	2613	2948	2982
Tameside resident out of borough 1st prefs	179	216	244	203	200	191
Out of borough 1st prefs for Tameside schools	334	374	327	340	304	318
Total allocated - Sept	2976	2953	3069	3125	3247	3260
Total allocated for Tameside schools - Sept	2758	2761	2824	2906	3001	3004
Total allocated to out of borough and independent	218	192	201	174	237	170
Primary school Year 6	2581	2606	2727	2779	2938	2918
Cohort survival rate (Y6 - Y7)	106.9%	105.9%	103.6%	104.6%	102.1%	102.9%
Primary school Year 4	2544	2567	2692	2790	2951	2917
Cohort survival rate (Y4 - Y7)	108.4%	107.6%	104.9%	104.2%	101.7%	103.0%
Birthrate	2,614	2,533	2772	2835	2895	3064
Cohort survival rate (birth - Y7)	105.5%	109.0%	101.9%	102.5%	103.7%	98.0%

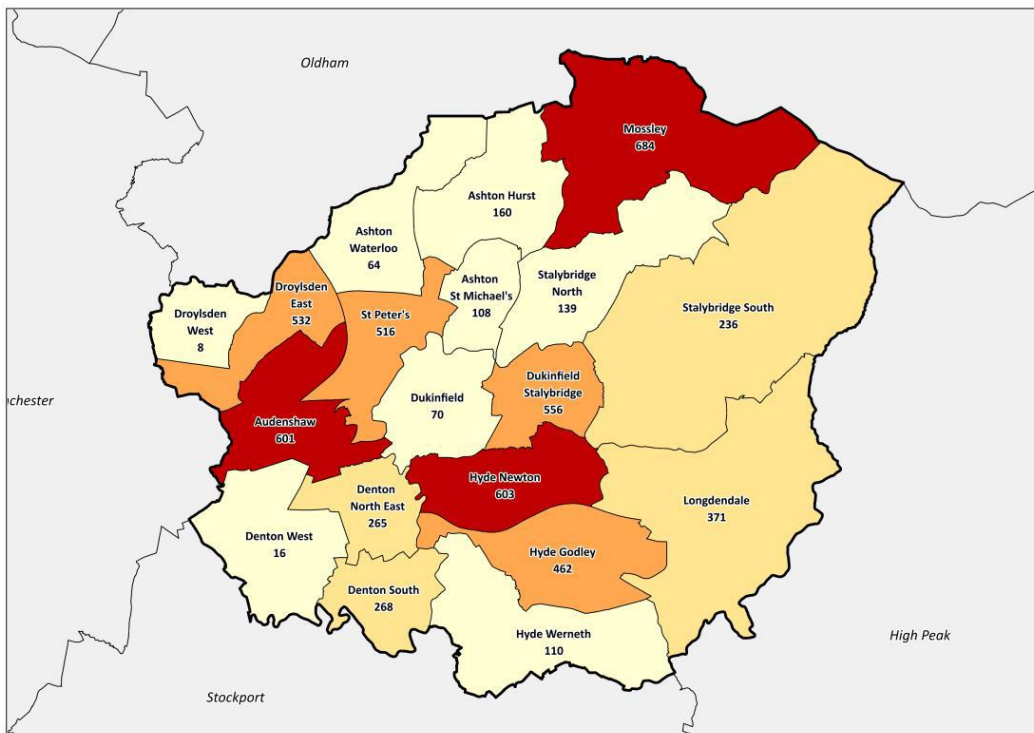
2.10 The five-year rolling cohort survival rate for entry into secondary schools over the last six years can be seen to have declined to its present level of 104%. The decrease in the birth – Y7 cohort survival rate mirrors the in-year changes to primary numbers.

Five years rolling average to	2015	2016	2017	2018	2019	2020
Average cohort survival rate (Y6 - Y7)	105.8%	106.2%	105.3%	105.1%	104.6%	103.9%
Average cohort survival rate (Y4 - Y7)	105.7%	106.5%	106.0%	105.7%	105.4%	104.3%
Average cohort survival rate (birth - Y7)	104.5%	105.5%	104.9%	104.3%	104.5%	103.1%

2.11 Taking a five-year rolling average of the cohort survival rate from Year 6 to Year 7; from Year 4 to Year 7 and from birth to Year 7 is very similar and so current secondary school place predictions are based on 105% of Year 4 pupils. The additional 1% gives some surplus capacity for in year transfers. This may need to be revised given the downward trend for the last three years.

Housing development

- 2.12 Another core factor in planning school places, is the amount of new housing development being planned in the borough. Tameside's Core Strategy is the key compulsory Local Development document. Every Local Development document is built on the principles set out in the Core Strategy, regarding the development and use of land in Tameside's planning area. The Core Strategy is currently being reviewed and it is predicted that an additional 8,000 houses, will be built in the borough, over the next 15 years.
- 2.13 The Council undertakes a housing yield analysis on an annual basis. The analysis looks at ten new development sites and matches new housing development postcodes to new pupil data from the January 2019 school census together with housing information from the Land Registry and Royal Mail to give intelligence on house move statistics and geographical distribution of the population movement into new development postcodes.
- 2.14 The ten development sites have been categorised based upon the type of housing present at each location, with pupil yield statistics generated for each category. The categorisation is as follows:
- Category A: Market housing, mostly semi-detached and terraced properties
 - Category B: Market housing, larger proportion of detached properties
 - Category C: Social housing
- 2.15 The estimation of the number of pupils resulting from new housing developments is a key element of the school place planning process for Tameside Council. The latest evidence for Tameside from the Greater Manchester Strategic Framework (GMSF) suggests that the number of new developments in the borough could be as high as 692 units per year. Since 2011/12, completions have averaged 452 units per year but the GMSF is estimating an uplift in average annual housing growth to 531 units per year between 2018/19–2030/31.
- 2.16 Over the next ten years, housing growth is anticipated in each of Tameside's nineteen wards, with the highest levels of growth expected in the wards of Mossley (+684 units), Hyde Newton (+603 units) and Audenshaw (+601 units).



2.17 Planning for school places will also need to take account of significant areas of proposed new development including sites in Hyde South and Godley Green and work is underway to determine the level of need for additional school places in these areas.

2.18 Using all of the above, pupil yield is anticipated to be:

- **Category A: Market housing, mostly semi-detached and terraced properties**
The school census data suggests a primary pupil yield of 0.15–0.36 per new home and a secondary pupil yield of 0.04–0.10 per new home. An estimated 44% of moves to these developments originate from outside Tameside.
- **Category B: Market housing, larger proportion of detached properties**
The primary pupil yield averages 0.29 per new home. The secondary pupil yield averages 0.08 per new home. An estimated 45% of moves to these developments originate from outside Tameside.
- **Category C: Social housing**
The school census data suggests a primary pupil yield of 0.36–0.55 per new home and a secondary pupil yield of 0.31–0.34 per new home. However, it is estimated that only 20% of moves to these new developments originate from outside Tameside.

2.19 As an overall model for calculating pupil yield and developer contributions, the Council uses a pupil yield per new home of 0.23 for primary aged pupils and 0.10 for secondary aged pupils. This is predicted to lead to the following number of additional pupils:

	Housing numbers	Primary places	Secondary places
2020/21	425	98	43
2021/22	415	95	42
2022/23	409	94	41
2023/24	406	93	41
2024/25	239	55	24
2025/26	330	76	33
2026/27	461	106	46
2027/28	720	166	72
2028/29	723	166	72
2029/30	668	154	67
2030/31	394	91	39
TOTAL	5190	1194	519
Source 2020 SHELAA			

2.20 Taking all the above into consideration, projected demand for places is shown in the tables below:

Primary school places

Primary school planning area	2020/21	2021/22	2022/23	2023/24	2024/25
357001 (Ashton, Droylsden, Mossley)					
Predicted intake	962	1029	1076	1070	1070
Places available	1160	1160	1160	1160	1160
357002 (Audenshaw/ Dukinfield / Stalybridge)					
Predicted intake	839	814	865	891	891
Places available	900	900	885	885	885
357003 (Denton / Hyde/ Longdendale)					
Predicted intake	1006	964	935	1111	1111
Places available	1120	1115	1115	1115	1115
Total					
Predicted intake	2807	2807	2876	3072	3072
Places available	3180	3175	3160	3160	3160

Secondary school places

SECONDARY SCHOOL PREDICTIONS 5% COHORT SURVIVAL 2021 - 2030 (JAN 20 PUPIL CENSUS)										
	Sep-21	Sep-22	Sep-23	Sep-24	Sep-25	Sep-26	Sep-27	Sep-28	Sep-29	Sep-30
Primary numbers	3127	3024	3088	2993	2894	2878	2807	2806	2876	3072
Predicted intake	3283	3175	3242	3143	3039	3022	2947	2946	3020	3226
Places available	3239	3224	3239	3214	3184	3154	3154	3154	3154	3154
Balance of places	-44	49	-3	71	145	132	207	208	134	-72

3 SUPPLY

Primary places supply

- 3.1 The Council plans primary places using three geographical planning areas. The planning areas are based on linked towns, specific geography and travel to learn patterns. The number of primary school places increased substantially through a mixture of permanent and temporary places to take account of increasing pupil numbers. However, as numbers coming into Reception have decreased over recent years, the number of places has reduced to avoid large levels of surplus capacity in some schools and to reduce the number of schools with mixed age classes.
- 3.2 As shown in 2.20 above, taking into account the demand for primary school places combined with a predicted declining birth rate should ensure that Tameside has sufficient school places for another 10 to 15 years. This will be kept under review annually through the report to Executive Cabinet.

Secondary places supply

- 3.3 The Council plans secondary school places in a single borough wide planning area. The demographics of the borough are complicated with 16 high schools, of which:
- 12 out of 16 are voluntary aided or academies
 - 11 out of the 16 being on the outskirts of the borough leading to high levels of cross Local Authority area travel to learn patterns
 - 3 Roman Catholic high schools
 - 2 single sex boys schools

- 1 single sex girls school
- 1 free school

3.4 All of these factors mean that ensuring sufficient places for secondary schools is challenging.

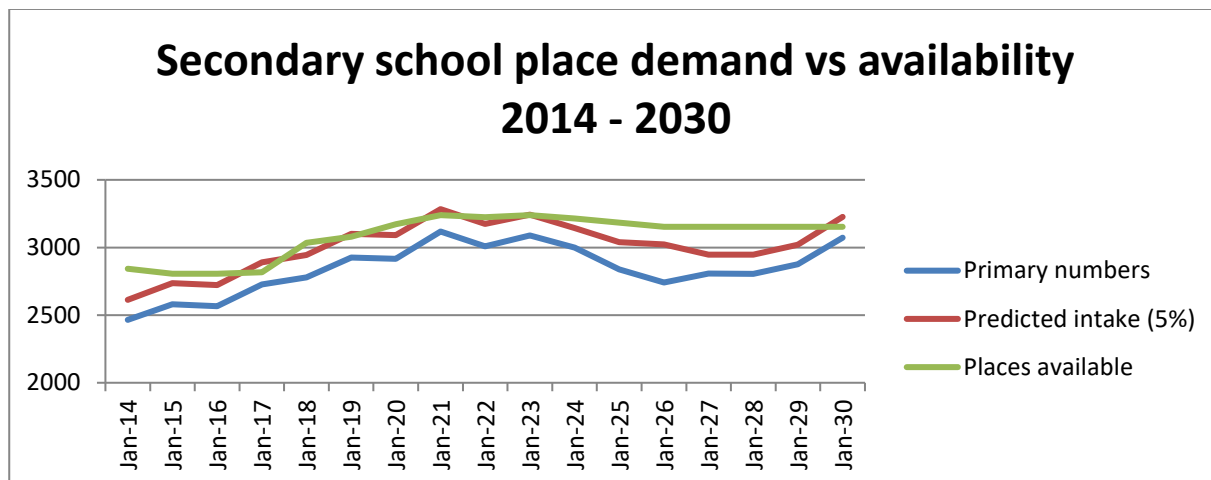
3.5 Due to the rising numbers of pupils in primary schools, the focus of increasing places has been on the secondary phase. Tameside has used a mixture of permanent and temporary places in primary schools to accommodate the increase in population. A bulge group in secondary schools is somewhat different to a bulge class in a primary school due to the different nature of how learning takes place. Primary provision is largely based in one classroom so a bulge class can be accommodated with the addition of one classroom which were often accommodated in either surplus accommodation such as a room that was used as a community room or IT suite within a school or in a demountable classroom. Secondary schools pupils move around school for different lessons and also learn in specialist resources such as science labs and so a bulge group requires a more detailed look at the accommodation required. However, secondary schools usually have much smaller average class sizes than primary schools.

3.6 Tameside Council has a statutory duty to secure sufficient places for all pupils resident in the borough but the ability to directly procure these places is limited to its community schools. Officers from the Council have been talking to Headteachers at all schools in Tameside but particularly from voluntary aided schools and academies for a number of years to encourage them to put forward proposals to increase their admission numbers in view of the increase in numbers coming through from primary schools. Tameside Council is the admission authority for four community schools in the borough and therefore can propose increases in published admission numbers at its own schools.

3.7 By being proactive in discussions with secondary headteachers has resulted in an increased number of secondary places being agreed and the number of places available has increased by 16% from its lowest point of 2796 in 2010 to 3239 in September 2021.

TAMESIDE YEAR 7 PUBLISHED ADMISSION NUMBERS (CURRENT)						
School	Type	Ward	2019	2020	2021	2022
St Damian's	Vol Aided	Ashton Hurst	165	165	165	165
Great Academy Ashton	Academy	Ashton Hurst	270	270	270	270
Denton Community College	Community	Denton North East	330	330	330	330
St Thomas More	Vol Aided	Denton North East	150	150	160	160
Audenshaw (boys)	Academy	A'shaw	210	240	240	240
Fairfield (girls)	Academy	Droy East	195	197	199	199
Droylsden Academy	Academy	Droy West	180	180	195	180
Laurus Ryecroft	Free School	Droy East	150	210	220	220
Rayner Stephens	Academy	Duk/Staly	180	180	180	180
Copley	Academy	Staly South	150	150	150	150
All Saints	Academy	Dukinfield	150	150	180	180
West Hill	Academy	Staly North	170	170	170	170
Alder	Community	Hyde Godley	180	180	180	180
Hyde High School	Community	Hyde Newton	240	240	240	240
Longdendale	Academy	Longdendale	180	180	180	180
Mossley Hollins	Community	Mossley	180	180	180	180
		Total	3080	3172	3239	3224

- 3.8 The increased places that have been determined and /or agreed with our secondary schools means that supply is now able to meet demand for all but three years between now and 2030 based on the assumption that the cohort survival rate does not exceed 105%.



4 PLANS TO MEET FORECAST DEMAND FOR SECONDARY SCHOOL PLACES

- 4.1 The Council's strategy and plans to meet future forecasted demand are approved by Executive Cabinet at least annually when the school admission arrangements are also determined.
- 4.2 The table in **section 2.20** demonstrates that currently, some additional places are needed for September 2021, September 2023. After that point, predicted demand begins to fall and there is sufficient surplus capacity to begin to reduce published admission numbers again. There is an increase in demand for September 2030 and plans will need to be made to address the shortfall nearer the time.
- 4.3 The predicted number of additional places needed are very small and will almost certainly be available due to the number of parents winning appeals to schools and opting for schools in other areas or private education. The additional places that schools have agreed to take for September 2021 and September 2023 will be accommodated on a temporary basis and will not necessitate permanent increases in published admission numbers as this will generate significant levels of surplus capacity in future years.
- 4.4 In partnership with our secondary schools, we have been able to close the gap for places for the predicted demand in the system for the next ten years. The Council is very grateful to all our schools that are taking additional pupils in the true spirit of partnership.

5 CONCLUSION

- 5.1 School place planning is a complex process that requires almost constant review to ensure that the Council is able to meet its statutory duty to provide sufficient places.
- 5.2 By being proactive and working in partnership with all our schools over a number of years, the Council has been able to meet the demand for places in spite of significant variations in pupil numbers.
- 5.3 Whilst there are currently sufficient places to meet expected demand, the school place planning process must continue to be dynamic particularly in view of significant housing

development that is predicted within the borough and the impact that will have on demand and travel to learn patterns.